

Dual Enrollment Frequently Asked Questions

Q: I signed up for dual enrollment classes, but I was not listed on the instructor's class roster. Why is that?

A: There are a few possible reasons why your name is not on the roster:

1. You may have failed to complete all of the steps in the admission process. All four steps must be completed for first-time dual enrollment students (second year students only need to complete step d):
 - a. Completion of the PTC Admission application online
 - b. Submission of your high school transcript (or necessary test scores)
 - c. Submission of a copy of your birth certificate
 - d. Submission of the dual enrollment registration form, completed and signed by you, your parent/guardian, and your school guidance counselor
2. If last minute changes were made to your high school schedule, there may have been a communication error between your high school and the PTC Dual Enrollment Office that resulted in a registration error. Contact your high school counselor to follow-up.
3. Your admission steps may have been completed too late and there is no space left in that particular class.

Q: When will I get a bill for my tuition?

A: Students enrolled in six or more credit hours can attend tuition free. If you are enrolled in less than six credit hours, we will notify you of your billing status and due date.

Q: Do I have to buy my own textbooks? If so, where can I get them?

A: Students are responsible for purchasing required textbooks. However, not all courses will require this—many use OER (Open Educational Resources) to provide books to students at no cost. In addition, students enrolled in one of our Career Pathways will receive a one-time per year, \$300 book voucher. If you need to purchase a textbook, you can do so through the PTC bookstore, which is operated by Barnes and Noble. You can visit the bookstore to purchase books on the Greenwood campus, or online at www.ptc.bncollege.com. Please do so before the start of class, to ensure you are prepared.

Q: How do I know my dual enrollment classes will transfer to the college or university of my choice?

A: Dual enrollment course offerings are selected from a special list of courses from the Commission on Higher Education (CHE). Courses on this list are guaranteed to transfer to any South Carolina public four-year institution. If you plan to attend a private college or university or plan to attend an institution outside of South Carolina, you should verify course transferability by contacting the college or university of your choice. In addition, please note that while PTC courses may transfer to a particular college or university, each major differs in the courses needed. It is your responsibility to contact the institution to determine if particular PTC dual enrollment courses can be applied toward the course requirements of your chosen major.